



MANNING VALLEY HOCKEY ASSOCIATION INC.
MARCH BOARD MEETING MINUTES April 20th 2021
Venue: Taree Hockey Centre

Present: As per Attendance Sheet

Apologies: Shane Green and Frank Birkefeld

Visitors: Nil

Declaration of Conflict of Interest: Nil

1. Minutes: March 2021 Board of Management Meetings

Change Tony to Terry

Moved: John Surtees

Seconded: Deb Monck

2. Business Arising

- i. Change to signatories on association accounts Adam and Barto Ready to be signed after the meeting
- ii. TV progress .Jason ready to go. Ask Kevin would the volunteers put the brackets on the wall for the TVs
- iii. Bing Lee Sponsorship Bing Lee at Port may be able to get Head Office to donate them otherwise they will do a two for one deal. Will know later in the week
- iv. Shane to report on Field lighting and response by council.NA
- v. Changes to Judiciary procedures – Lewy Will be soon ready for circulation.
- vi. Pest Control. Shane NA
- vii. Canteen Suppliers. Deb and Michelle met with Doug to work out pricing and to program the tills. Could only do one till and had trouble with the other.
- viii. Association Letterhead Jason presented to the meeting some samples. Not entirely happy with the versions.
- ix. Update to flooding. Under 18 rep teams can begin to train on the third field if they have been sanitised.. TLP to be locked and no entry sign erected.
Third field Score board is to be erected next week by council. Kevin requested to get council electrician to test before being put up.. Aerial on TLF been ripped off. Kevin and Larry to look at its replacement and putting it inside the score board.
Septic tank pump. Michelle rang Phil Collier who will look at it tomorrow.
Toilets cleaned by Peter.
Volunteers cleaned bunkers a the ATF.
Insurance assessors will submit their report at the end of the month which should give us an idea of what we will need to do for the replacement of the TLF.
- x. Update to State Championships. Over 55s are a go- a- head. The women's masters will require 8 grass fields. We will need to get council to meet with us and look the alternative layouts.
- xi. Ratify Playing Rules
Motion
"That the playing rules that were circulated be adopted for the 2021 Winter Hockey Season
Moved; Tony Lewis
Seconded: Terry Bourke
- xii. Play area in club house Members to bring their own materials and keep the area clean and tidy.

- xiii. Turf cleaning to be done on Friday. Jason to open up for the contractors,
- xiv. Grading Committee update . Will meet on Thursday night at 6 pm.
- xv. Canteen oil removal great people to work with
- xvi. Training Roster Adam has done one and clubs happy, The adopted option one. Town will not be training and Cougars every second week. May not be too many nights available due to mid -week matches.
- xvii. Steve Bromhead – Adam met and photographed. Put a copy of the cheque in the office. Money from him to go to purchase of a computer and monitor for the office. Jason to purchase.
- xviii. Umpires Committee Meeting next Tuesday night.
Jason has set up a registration process for umpires to verify each umpires grade. Will stress Code of Conduct/third official responsibilities/Draft manual done and will be circulated
Dam to send Lewy a sample of Umpires Claim Form.
There is a Junior and Senior Umpires coordinator and Terry Bourke.

3. Correspondence March 2021

See below

4. Treasurers Report

Adam provided a comprehensive report.

Some points

-MVHA Member registrations not all completed due to confusion

MVHA Lease been revised after Adam met MMCC representative

Direct debit Telstra accounts.

Kevin to discuss the cleaning of the fields with Larry and the boys.

Leasing of a turf maintenance Machine That meet instructed the President make arrangements to lease a turf maintenance machine as described in the quotes previously presented at a BOM Meeting. The meeting agreed that the benefits of owning the machine outweigh contracting the cleaning out to a commercial operator.

5. General

- i. Draw update Lewy Done and club days were considered.
- ii. Canteen Roster update Deb/Michelle. The roster has been done using the draw as a guide. Club based rather than teams, Suggest that clubs appoint a member to control the roster. Tony to send out draws to clubs in Excel format Bar will be open Friday and Saturdays plus state championships.
- iii. Non fulfilling of clubs rostered duty

Motion

"The systematic non- attendance by members of our clubs in the past to carry out their rostered canteen duties is a major concern to the MVHA Board of Management. The canteen is an important revenue stream for our association which in turn allows us to reduce the costs to our members.

Due to this lack of support it has been decided that for 2021, clubs whose members have failed to carry out their rostered canteen duty will be issued with a warning letter. Failure of that club's member/s to do a subsequent duty will result in the club being imposed a min \$100 penalty and up to \$300 depending on the number of members who fail to attend. The club executive will also be requested to attend a meeting with the BOM to discuss the matter. The failure to do rostered canteen duties will also mean that the canteen will not be able to serve hot food or the bar will be closed for the time that the canteen/bar is understaffed due to the club members not being in attendance for their rostered duty.

The cooperation of our clubs and their members in this matter would be appreciated and we hope that clubs will not have to be penalised because their members have not fulfilling their rostered duties."

Moved: Tony Lewis

Seconded: Adam Birkefld

- iv. Directors roster has also been done.
The canteen will be functioning if more than 2 matches.
Need to put alcohol price list into the tills.
RSA can be done online.
- v. **JMC Motion for Special Circumstance Dispensation**
The motion was denied. The BOM will write to the JMC to outline their decision
- vi. Social 18's Flyer to be sent out via Revolutionise.
- vii. Taree High use of the clubhouse. Adam to contact Gail Phillips.
- viii. Lesson on central timing/directors duties and run through next Wednesday at 6pm.

vi. Rationalisation of clubhouse store rooms, Kevin and boys to look at what to keep and throw out to reduce the clutter.

Meeting closed 9.50 pm.

Correspondence

Item	Action
Minutes of meeting SMC 18/4/2021	Action
York cup, Kim small shield training book a turf on the 2nd May and 16th May between 10am – 11am	
JMC minutes 14/4/2021	
Re: Invoice reminder (Ref ME174249) HNSW\$1250	Adam
Re: Steve BromHead Adam to meet with him	Adam
Team Officials - Under 18 Boys Under 18 Championships entry portal	Circulated
Fwd: 2 for 1 HNSW Rego not yet redeemed	
Hockey NSW: Officials access Logon Details Logon Details Under 18 boys	Circulated
Club Taree payment made \$6000	
Stephen Bromhead - Community Building Partnership Program	Circulated
Invoice reminder (Ref ME174249) Under 18 boys \$1250	
Invoice reminder (Ref ME174244) Under 18 girls team nomination and umpire levy book a turf	Circulated
Invoice INV-40358 from Hockey New South Wales Limited for Manning Valley Hockey Association Incorporation	Adam
From Advanced Sec Group \$271.70 Monitoring	Adam
RE: York Cup and Kim Small Shield Team Nomination Forms	
Use of Sportscard for Umpire Coaching and Development	Circulated
York Cup and Kim Small Shield Team Nomination Forms	
Association Report - April HNSW	Attached
Womens Masters	
Women's Masters Newsletter - April 2021	
From Advanced Sec Group Account	Adam
RE: Technical Official/Team Manager Draft - Home and Away Team Manager Duties	BOM
Rep Team Positions	Circulated
Draft Grading Committee & Grading Guidelines document	BOM
URGENT - Under 18's Boys and Girls Representative player nominations for 2021	Circulated
RE-ADVERTISED - Positions Vacant - 2021 Representative Positions - Coach, Manager, Selector	Circulated
Re: Event registration confirmed: 2021 Steggles U18 Girls Field State Championships - Payment du	Michelle Neal Michael Cross and others

FW: Update - Important dates regarding Senior Competition	
Re: Event registration confirmed: 2021 Steggles U18 Girls Field State Championships - Payment due	Adam
Re: Wavier form	Sharks HC
Event registration confirmed: 2021 Steggles U18 Girls Field State Championships - Payment due	Adam
Event registration confirmed: 2021 Steggles U18 Boys Field State Championships - Payment due	Adam
Fwd: Training Draft	Circulated
Fwd: Euroturf - SportChamp SC3D 4HL - Manning Valley Hockey	
Hockey ACT June Long Weekend Nominations	
Website competition setup ...	
Re: Flood update	Barto
Taree Hockey Centre [Update 5 April]	Barto
Re: Chatham Hockey Club Team Nominations	SMC
Team Nominations	
P & S Meeting	
Club & Association Update - April 2021	
RE: Over 55's Taree	
Hockey NSW Inclusion Forum - RSVP asap	
Fwd: FW: Hockey Australia Fees are not waived - Action required	
Wormald Australia – Notification of Change of Bank Account Details	Adam
Re: Bill INV-40049 from Hockey New South Wales Limited is due	
Bill INV-40049 from Hockey New South Wales Limited is due	Adam
Taree Hockey Centre [Closure Update]	
Inter-season transfer completed	
Fwd: Hockey NSW AGM Zoom details	Barto
Up to 80% off hygiene and signage!	
Daily Sports News - 26 March 2021	
Fwd: Updated field spray instructions	Circulated
Can Manning Valley Hockey Association help with the demand for school holiday programs?	
Re: Ladies Master Northern 1/2 State - Taree	
Rep Convenors Meeting	
Ladies Master Northern 1/2 State - Taree	
Over 55's Taree	
Re: Nominations for the 2021 Mid North Coast Hockey League	
JMC Agenda	
Daily Sports News - 24 March 2021	
Board Meeting Agenda - Tuesday March 30th	
RE: David Thompson catchup	

Board Meeting Agenda - Tuesday March 30th	Tue 10:21 PM	Lewy
RE: David Thompson catchup	Tue 7:47 PM	
Choosing The Best E-Bike For Your Pet	Tue 7:43 PM	
RE: David Thompson catchup	Tue 2:24 PM	20 th April
FW: Council's Sporting Facilities	Tue 1:26 PM	Closure of field

RE: Over 55's Taree and Over 34+'s Wyong	Mon 9:41 PM	HNSW Up to date Frank
Re: Bill INV-40049 from Hockey New South Wales Limited is due	Mon 2:39 PM	Adam to pay









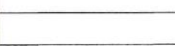
Taree Hockey Centre - CLOSED	Sun 8:36 PM	Members circulated
RE: Senior Team Nominations 2021 Forster Striker div 3	Sun 5:18 PM	SMC
Letter to clubs	Sun 4:59 PM	
Re: Senior Team Nominations 2021	Sun 4:57 PM	
Re: FW: Seats	Sun 4:11 PM	
Email?	Sun 3:55 PM	
Mid North Coast Hockey League 2021 Team Nomination Sharks HC Women and Men	Sun 2:24 PM	Lewy SMC
RE: Preliminary Information for 2021 York Cup and Kim Small Shield	Sun 2:03 PM	
Preliminary Information for 2021 York Cup and Kim Small Shield	Sun 12:20 PM	JMC
Senior Team Nominations 2021	Sat 20/03	Lewy Summary of nominations
Tigers Team and Umpire Nominations	Fri 19/03	JMC and SMC
Town Forms 2021	Fri 19/03	SMC
Sharks Hockey Club team nominations	Fri 19/03	SMC and JMC
Umpire Nominations 2021Taree west	Fri 19/03	SMC and JMC and Terry
Wingham nominations	Fri 19/03	SMC and JMC
Team Nominations 2021 Taree West HC	Fri 19/03	SMC and JMC
REMINDER: Hockey NSW AGM Forms	Fri 19/03	Barto
Boys U13s championship coach nomination Roz Drury	Fri 19/03	JMC and Lewy
Re: Forms to complete	Fri 19/03	From Lynn
URGENT - SENIOR TEAM NOMINATIONS AND UMPIRE NOMINATIONS DUE TODAY FRIDAY MARCH 19TH	Fri 19/03	To Clubs
Re: Forms to complete	Fri 19/03	
Cougars Nomination forms 2021	Fri 19/03	SMC and JMC
Team nomination form Gloucester	Fri 19/03	SMC and JMC
Umpire nomination form Gloucester	Fri 19/03	Terry SMC and JMC
RE: FW: Registrations	Thu 18/03	
Chatham Hockey Club Team Nominations	Thu 18/03	SMC and JMC
Registrations Tigers request change club rego	Thu 18/03	Deb
Sponsorship proposal	Thu 18/03	Lewy sponsorship letter
Re: Masters Regos	Thu 18/03	Larry
Request for exemption Wingham	Wed 17/03	JMC
Under 18's Representative Team Meeting	Wed 17/03	Lewy
RE: Social Pre-Season matches CANCELLED due to lack of team nominations	Wed 17/03	Clubs circulated
Re: Invoice INV-40049 from Hockey New South Wales Limited for Manning Valley Hockey Association Incorporation	Wed 17/03	
Re: Invoice INV-40049 from Hockey New South Wales Limited for Manning Valley Hockey Association Incorporation	Wed 17/03	
New compliance rules for organisations – Check the Check	Wed 17/03	Kevin
Re: JMC Letterhead	Tue 16/03	To Raelee

MANNING VALLEY HOCKEY ASSOCIATION INC 2021 April BOM Meeting

Date:20 April 2021

Time:6.30pm

Site: Club house meeting room

Surname	Christian Name	Signature	Do you have a fever Yes/No	Do you have a Cough Yes/No	Do you have Respiratory flu like symptoms? Yes/No	Have you recently travelled overseas or been in close contact with a known case of COVID-19 Yes/No
If you answer Yes to any of the questions above would you please leave the Taree Hockey Centre						
Brettle	Lynn		No	No	No	No
Bourke	Tony		No	No	No	No
Bickford	Ann		No	No	No	No
BARTON	Tony		No	No	No	No
SIPER	JASON		No	No	No	No
Collier	Michelle		No	No	No	No
MONICK	Debbie		No	No	No	No
Subers	John		No	No	No	No
HAIGH	Karen		No	No	No	No
Apology. Shane Green						

Please note: When signing this form a member also agrees to abide by MVHA Code of Conduct